

# CURRICULUM VITAE

Of

## Casey Scott

**Effective Date:** [19<sup>th</sup> April, 2016]

### CONTACT DETAILS

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### QUALIFICATIONS AND EDUCATION

2012 – present                      Currently enrolled in Bachelor of Urban and Environmental Planning at Griffith University. Enrolled in 2012 and expected completion mid-year 2017.

2002 – 2006                              Central Queensland Institute of TAFE  
Certificate III in Electrotechnology  
Electrical Fitter/Mechanic – Results: Competent  
Electrical Work Licence – Expiry 09/03/2016  
Central Queensland Institute of TAFE  
In Partial Completion of Diploma of Engineering  
Programmable Logic Controllers 1 – Competent  
Programmable Logic Controllers 2 – Competent

1997 – 2001                              Senior Certificate  
Moranbah State High School  
School Sports House Captain (2001)  
Student Council Secretary (2001)

2013 - Current                              **Achievements**  
Invited Member of Golden Key Honours Society  
Student Mentor for Commencing First years Semester 1 and 2

2012 - 2015                              Griffith Award for Academic Excellence 2015, 2013, & 2012  
- The Griffith Award for Academic Excellence is awarded to Griffith University's undergraduate and postgraduate students in recognition of academic achievement. This award recognises consistent academic achievement with a GPA of 6.0 or greater (each year), therefore placing in the top 5% of students.

2004    QMS1,S2,S3 – Supervisory Training and Incident Reporting

2001    Moranbah Hockey Association Level 0 Coaching Certificate

2000 – 2001                              Moranbah State High School Cultural Service Award  
  
Outstanding Achievement in Graphics Award  
2000 & 2001

2000    Team Leader Qualification: - State Emergency Service

## **COMPETENCIES**

### **Interpersonal Skills**

- Time management – Effectively manage study commitments with work commitments. This is also apparent through previous management positions held in the workplace.
- Oral Communication – Able to communicate clearly and effectively with others. This has been acquired through management positions and leadership positions through school and workplace. This is also developed further at University through tutoring in classes for students and collaboration with Professors for the betterment of student learning.
- Teamwork – Proven ability to work effectively with others, acquired through University group assignments, training with the State Emergency Service, as well as leadership roles within High School and through the University. As well as being able to work together and achieve goals set forth by all to achieve sporting success local hockey tournaments.
- Very approachable, friendly and patient.

### **Numerical Skills**

- Competency in mathematics. – Through mathematics undertaken in Trade qualification studies and University classes where conversions to base SI units are required

### **Software Competencies**

- Proficient in use of spread sheets, databases, and word processing, in particular Microsoft Office programs (Word, Excel, PowerPoint, Outlook) – acquired during university studies and Management in the workplace.
- Competent in GIS programs - ESRI's ArcGIS software from University Studies to display visual data in key topics, e.g. socio demography, land use, damage predictions.
- Competent in Autodesk design software – AutoCAD 2011 & Sketchbook Designer. Through University projects.
- Competent in Internet usage and literature searching.

### **Professional Competencies**

- Strong Written and Oral communication skills which have developed through assessment writing, report writing, research proposal, informative essays and presentations at University. (Distinction/High Distinction standard).
- Graphics and design skills – acquired through undertaking design projects at University and Graphics in High School.
- Highly developed analytical and research skills – using global databases e.g. APAIS, Web of Science/Web of Knowledge and Citation Searching through Google Scholar acquired through University studies.
- Understanding of various legislative tools used in urban planning and development and impacts of development activity – acquired through my university planning studies.
- Administrative skills – acquired through administrative duties taken whilst being a Student Success Coach in statistics gathering and in a management position at Coles Online.

## **EMPLOYMENT EXPERIENCE**

Jan 2016 – Current

### **Student Strategic Transport Planner**

#### **Brisbane City Council**

Work within the Public and Active Transport team within Transport Planning and Strategy (TPS). Work on a number of projects including improving transparency with data collection with the public data release; work on the new Brisbane Cycling Network plan and strategic approach as well as the Bicycle Parking Network Plan and Strategic approach and apply frameworks in testing with ArcGIS mapping (to which I am the project lead). Perform bus stop accessibility audits to meet with disability accessibility guidelines as well as the bus stop accessibility improvement program. Attended and liaised with various workshops with external stakeholders including Department of Transport and Main roads, Translink, Queensland Rail and other external bodies. Assist with Bus Infrastructure Network Planning and assist with investigation into Bicycle Deflection rails and their removal. Assess

Feb 2014 – Current

### **Senior Mentor – Central Mentoring Program**

#### **Griffith University**

Co-facilitation of central mentor training sessions with a Griffith staff member and support role to the Lead Facilitator. Assistance with set up and pack up of training rooms and catering arrangements. Contribution to social media support for student mentors (eg. posting useful information for mentors on Facebook). Facilitation role in mentor training programs, particularly around the following topics:

- Icebreakers / warm up activities
- Support Services around Griffith
- Student mentor panel discussions
- Supporting the needs of new students
- Planning mentoring activities

### **Semester 2 Course Tutor for 1511ENV – Introduction to Environmental Planning**

#### **Griffith University**

Assist course instructor in teaching students about planning in the environmental context. This is through making connections to existing key thinkers, planning and the various disciplines it works within, simple GIS mapping, legislation and State of the Environment assessing. Converse regularly with course instructor to provide feedback on students' progress and where they are struggling to find ways of improving outcomes.

### **Semester 1 Course Tutor for 1027ENV – Introductory Planning Studio**

#### **Griffith University**

Assist course instructor in ensuring that students learn basic skills in drawing and design as well as field excursions and spatial analysis. Assess student's assignments and provide constructive feedback on areas for improvement. Converse regularly with course instructor to provide feedback on students' progress and where they are struggling to find ways of improving outcomes.

- Aug 2015 – April 2016     **Administration Assistant – Student Professional Development & Community Enrichment Fund**  
 Check receipts of applications and maintain the online application processes and information. Formulate recommendations for applications for panel. Maintain financial records. Liaise with external stakeholders to arrange students, attendance and travel. Report to the finance officer.
- Nov 2014 – Dec 2015     **Student Success Coach – Student Retention and Student Success Griffith University**  
 Engage with Students identified as ‘at risk’ and help build academic and social capital within the university context. Assist students with breaking down their assignment pieces, help with breaking down tasks and assessment planning for the semester and per assignment. Help forge independence and self-motivation toward their learning as well as forming of study groups and team building skills.
- Jan 2014 – Dec 2015     **Student Partner – Library Rover 2014– and Standby for 2015 Griffith University**  
 Promote student services to current students in the services that the University provides. Work in market day stalls answering students questions about the services and provide advice and supporting information to students to get help be through, careers and employment, health and medical, Student equity and disability services, welfare and student liaison, counselling and chaplaincy. Be a presence in the library after library services have closed, to be able to answer and assist student’s questions and problems and refer them to the appropriate service and/or log issues with computer/printing problems. Conduct half hourly head counts to provide accurate usage information for statistical analysis and ensure that furniture is tidy and not blocking emergency exits or in paths.
- Feb 2013 – Jun 2013     **Peer Assisted Study Sessions (PASS) Leader - 1161ENV Environmental, Economics and Policy. – Griffith University**  
 Organise group learning for students to improve their knowledge and skills from class content. Giving students the confidence to be able to teach others and feel confident about their assessment.
- 2008 – Feb 2014     **Coles/ Myer Group (Fairfield)**
  - **Night Filler**
  - **Team Leader, Coles Online**
  - **Second In Charge, Coles Online**  
 Manage the process of over 200 orders per day, coordinate timely and smooth running of each shift, effective rostering for efficiently and within budgeted personnel hours, consolidation of stock and arrangement into run order for effective delivery times, regular contact with Customer Care to discuss issues/cancellations, process paperwork from previous shifts ensuring all stock has been delivered and paid for accordingly.
- 2006 – 2007     **Cable Management Australia (CMA) - Electrician**
  - Employed as an Electrician conduct high voltage cable plug construction and tail installations with relevant, final HV testing

2002 – 2006

**BMA Coal Goonyella/Riverside Mine - Electrician**

- Electrical Fitter/Mechanic Apprenticeship
- Conducted routine maintenance and repairs on Draglines, Diesel Drills, Electric Shovels, Workshop and Coal Processing Prep Plant operations. Breakdowns and Fault finding on Draglines, Diesel Drills, Electric Shovels, Workshop and Coal Processing Prep Plant operations

**PROFESSIONAL MEMBERSHIPS**

2012 – present

Student Member of Planning Institute of Australia,  
Student Member of Golden Key Honours Society  
Student Member of PEGS (Planning and Environment Griffith Students)  
Year Level Officer – 2014 – 2015  
Vice President - 2016  
Student Member of Engineers Australia.

**COMMUNITY INVOLVEMENT**

2014 – Current

Ideas Bombing Brisbane – Foundation Member  
- City West Renewal Ideas Bombing community engagement  
PEGS – Year Level advisor (2014 – Current) & Vice President (2016)

1998 – 2008

Member of Moranbah Hockey Association

1997 – 2006

Member of the State Emergency Service

2001

Moranbah State High School - Student Council Secretary

**PROFESSIONAL INTERESTS**

I have an acute interest in sustainability practices in regard to design, infrastructure and adaptability of our current cities. I personally like to think about energy since our world today relies on it so heavily finding renewable resources to make sustainable power generation is vital as well as being able to provide it to our cities and towns. In particular I would like to help foster the transition of existing power systems to clean renewable and self-sustaining resources for our urban environments.

My other interests in planning lie in designing master planned estates in their ability to design with nature and for purpose as well as urban renewal to shed new life on the existing urban form. As well as GIS mapping to provide an easier method of portraying information for clients and members of the community to understand information with ease.

## **REFEREES**

**Ms. Wendy Downes**  
**Public and Active Transport Manager**  
**Transport Planning and Strategy**  
Brisbane City Council  
Brisbane Square 266 Ann St, Brisbane 4000.  
**Phone** (07) 3403 8888 (please ask to speak with Wendy Downes)  
**Email** Wendy.Downes@brisbane.qld.gov.au

**Dr. Deanna Tomerini**  
**1511ENV – Introduction to Environmental Planning - Convener**  
Lecturer, Urban & Environmental Planning  
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Brisbane, QLD 4111 Australia  
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**Dr. Tooran Alizadeh**  
**1027ENV – Introductory Planning Studio - Convener**  
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